



**City of Bowling Green
Part-Time Temporary Position
Concession Manager-Sports
Starting Pay-\$10.50 per hour**

The Bowling Green Parks and Recreation Department is seeking a mature individual to manage our concession operations from late April through August. Responsibility for the operation of the three concession areas (Carter Park, Pool and mobile trailer); including: training, scheduling and supervising of required staff, inventory management, purchasing, communicating with vendors, insuring compliance with health and safety regulations, operation and cleaning of concession machinery, depositing cash receipts and preparation of necessary reports, and customer service. This position requires a flexible schedule and willingness to work evenings and weekends.

Requirements: Applicants must be at least 19 years of age with training and/or experience in management; have had some experience in retail sales and working with the general public; strong math skills; ability to supervise others; and have demonstrated dependability and sound judgment skills. Must possess a valid State of Ohio driver's license and have or be willing to acquire Red Cross First Aid and CPR training.

Applications accepted from 8:00 a.m. to 4:30 p.m. at the City of Bowling Green Personnel Department located at 304 N. Church St., Bowling Green, Ohio 43402. A resume must be turned in with the application. Phone: (419) 354-6229. Web: www.bgohio.org. Email: BGPersonnel@bgohio.org. AA/EEO