



# Second Program Year Action Plan *As Amended June 2007*

The CPMP Second Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

## Narrative Responses

### GENERAL

#### Executive Summary

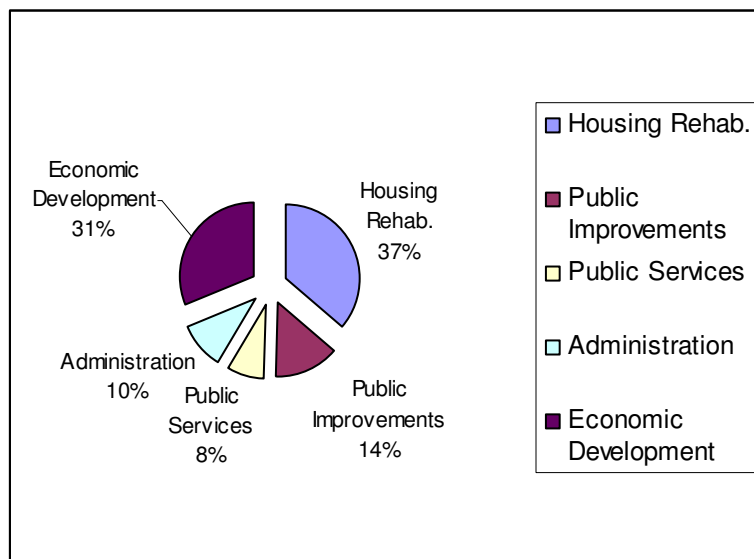
The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 2 Action Plan Executive Summary:

#### **Planned Uses of Funds FY 2006**

The chart located below indicates percentage shares for budgeted FY 2006 activity allocations. Fair Housing Program costs are included under "Administration."

**FY 2006 Percentage Shares for Funded Activities**



**Anticipated Uses of Funds (CDBG and non-CDBG)**

<b>Activity and National Objective (if applicable)</b>	<b>FY 2006 CDBG Allocation</b>	<b>Leftover CDBG Funds From Prior Funding Years</b>	<b>Private Resources</b>	<b>Other Grants/ Funds</b>	<b>Local Funds</b>	<b>Totals</b>
Rental Rehabilitation-Single Units (LMC)	\$55,000	30,997	\$85,997			<b>\$171,994</b>
Rental Rehabilitation-Multi Units (LMC)	\$45,820		\$45,820			<b>\$91,640</b>
WSOS Homeless Prevention (LMC)		\$1,485				<b>\$1,485</b>
Mobile Home Repair (LMC)	\$9,957	\$102,827				<b>\$112,784</b>
Elderly Home Repair (LMC)	\$9,048	\$11,002				<b>\$20,050</b>
Housing Rehabilitation Implementation	\$34,219	\$10,762				<b>\$44,981</b>
B.G. Transit (LMC)	\$25,000	\$25,000	\$78,105	\$393,861	\$94,496	<b>\$616,462</b>
Transitional Housing for Homeless (LMC)	\$13,620	\$6,755				<b>\$20,375</b>
Fair Housing Services (Admin. Cost)	\$4,495	\$383				<b>\$4,878</b>
Tree/Shrub Planting at Carter Park (LMA)	\$20,821					<b>\$20,821</b>
Administration	\$61,719	\$18,512			\$73,146	<b>\$153,377</b>
Sidewalk Reconstruction		\$40,000				<b>\$40,000</b>
Tree Planting		\$25,000				<b>\$25,000</b>
Carter Park Site Improvements	\$33,000					<b>\$33,000</b>
Private Owner Housing Rehab and Down-Payment Assistance/Rehab				\$224,900		<b>\$224,900</b>
RLF Small Business Loans				\$269,000		<b>\$269,000</b>
Section 8 Vouchers				\$522,357		<b>\$522,357</b>
<b>Total Use of Funds</b>	<b>\$312,699</b>	<b>\$272,723</b>	<b>\$209,922</b>	<b>\$1,410,118</b>	<b>\$167,642</b>	<b>\$2,373,104</b>

**FY 2006 CDBG-funded Program Descriptions, Objectives, Outcomes and Performance Measurements**

1. **Rental Rehabilitation Program:** This program provides improved access to affordable rental housing for low- and moderate-income level populations. In this program, zero percent interest loans are provided to landlords for a seven-year period. If property is sold or title is transferred before seven years, the loan amount will be due in full. At the end of the seven years, the loan will be forgiven, provided that the owner has not been found in default of program requirements, to include renting to low- and moderate-income persons. Mortgages are placed on the property. The landlord must put at least 50 percent of the construction costs into the project. Maximum loans per bedroom size are as follows:

<b>Bedroom Size</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>3+</b>
<b>Maximum Loan</b>	\$10,000	\$13,000	\$15,000	\$17,000

Units housing 51 percent or more low- and moderate-income families qualify for funding. Fair Market Rent levels are used as benchmarks in determining affordable rents.

A total of 8 housing units (3 multi and 5 single units) for low/moderate income level households will be rehabilitated in FY2006 using CDBG funds.

**Specific Objective:** Increase the supply of affordable rental housing.

**Proposed Outcome:** Increase the affordability of rental housing.

**Indicator:** 8 rental units made more affordable (3 multi units and 5 single units).

2. **Mobile Home Repair:** CDBG funds will be used to conduct this activity. This zero-interest, deferred-loan program addresses the need for affordable, decent housing for low-income mobile home owners. Census 2000 data indicates 10.8 percent of the city’s total housing units are mobile homes. During FY 2006, up to 45 housing units will be repaired, improving the existing housing stock.

**Specific Objective:** Improve the quality of owner housing.

**Proposed Outcome:** Increase access to decent housing.

**Indicator:** 45 units brought up to Residential Rehabilitation Standards (RRS).

3. **Elderly Emergency Home Repair:** This project funds the repair or replacement of one substandard housing system/feature for very-low and low-income homeowners aged 62 years or older. The maximum grant is \$6,000 per household to repair/replace one substandard unit/feature. No mortgages are placed on the property.

**Specific Objective:** Improve the quality of owner-occupied housing.

**Proposed Outcome:** Increase access to decent housing.

**Indicator:** 3 units receive repairs/replacement of substandard housing systems.

4. **Housing Rehabilitation Implementation:** Housing rehabilitation activities require specific knowledge to ensure successful implementation. The City's Housing Specialist is charged with this responsibility. The Housing Specialist's key duties include functions such as client assistance, applicant interviewing, site inspections, client/contractor dispute resolution, and general activity oversight to ensure full program compliance.

**Specific Objective:** Improve the quality of housing.

**Proposed Outcome:** Increase access to decent housing.

**Indicator:** 21 units receive repairs collectively from CDBG-funded housing activities.

5. **B.G. Transit:** In FY 2006, CDBG funds will be utilized to enable an added 75 low- and moderate-income persons access to public transportation, many of these will be elderly and disabled persons. The City's public transportation system, B.G. Transit, provides demand-responsive transportation Monday through Saturday within the City limits. The system helps individuals to sustain employment and access needed services, preventing homelessness and other poverty-related hardships. With required documentation, elderly and disabled patrons receive a discounted fare (half price of full fare). *This service is also to be financed, in part, through funding from the City and an operating grant from the Ohio Department of Transportation and the Ohio Elderly and Disabled Transit Fare Assistance Program.*

**Specific Objective:** Improve the suitability of the living environment.

**Proposed Outcome:** Improve access to a more suitable living environment through public transportation service.

**Indicator:** Added 75 persons receive public transportation.

6. **Transitional Housing for the Homeless:** Using CDBG funding, the City will continue to fund two transitional housing units for homeless persons in Bowling Green. It is anticipated that approximately 120 persons will receive transitional housing during FY 2006.

**Specific Objective:** Provide decent housing

**Proposed Outcome:** Increase access for homeless persons to decent transitional housing.

**Indicator:** 120 homeless persons receive overnight shelter.

7. **Fair Housing Services:** The Fair Housing Officer will raise public awareness regarding the Fair Housing Program and laws through various community marketing and educational efforts. Responsibilities include the screening and referral of complaints to the Civil Rights Commission. The City's Grants Administrator will conduct an annual review of the 2005 Analysis of Impediments to Fair Housing Choice, making any needed revisions and will develop and oversee the implementation of the FY 2006 Fair Housing Action Plan.

8. **Tree and Shrub Planting at Carter Park:** CDBG funds will be used to improve the aesthetic quality of this public park, located in census tract 219. CDBG funds will provide for the planting of 90 trees and 20 shrubs.

**Specific Objective:** Improve the suitability of the living environment for lower-income persons.

**Proposed Outcome:** Improve access to a more suitable living environment.

**Indicator:** Number of LMI persons assisted.

9. **Administration:** Administrative costs needed to implement programming include a portion of the Housing Specialist's and Grants Administrative Assistant's salaries and fringe benefits, staff development, office equipment/materials/supplies and other eligible expenses. Up to \$57,539 in CDBG funds has been budgeted for administrative costs in FY 2006.

10. **Carter Park Site Improvements:** CDBG funding will be utilized to conduct site improvements at Carter Park in FY 2006. Said improvements will include the construction of a storage facility (City employees and a sole proprietor contractor will provide all labor) and other activities focused upon improving the aesthetic quality of this park located in Census Tract 219, which has a low- and moderate-income concentration greater than 51 percent.

**Specific Objective:** Create a suitable living environment.

**Proposed Outcome:** Improve access for the purpose of creating suitable living environments.

**Indicator:** One public improvement conducted in LMA.

11. **Sidewalk Reconstruction:** Prior years' CDBG funds will be used to conduct a sidewalk reconstruction at 404-508 South Main Street in Bowling Green. The project site is located in Census Tract 217.02 (block group 1), which has greater than 51 percent low-moderate income concentration.

**Specific Objective:** Create a suitable living environment.

**Proposed Outcome:** Improve access for the purpose of creating suitable living environments.

**Indicator:** One public improvement conducted in LMA.

12. **Job Creation through Business Revolving Loan Fund (RLF) Loans:** The City's Business RLF will again be utilized in FY 2006 in order to create greater low-moderate job (LMJ) access for LMI persons. It is anticipated that approximately \$269,000 (comprised of program income earned in FY 2006 and use of unexpended program income from prior years) will be loaned for the purposes of business creation/expansion; resulting in the creation of added jobs.

**Specific Objective:** Provide expanded economic opportunities.

**Proposed Outcome:** Increase access to jobs for LMI persons through Business RLF loans.

**Indicator:** At least 12 new jobs created.

13. **Tree Planting:** CDBG funds (\$25,500) will be used to improve the suitability of the living environment in census tracts 217.01 and 217.02. The trees will be planted in public access right-of-ways in the two high-concentration LMI census tracts noted above.

**Specific Objective:** Improve the suitability of the living environment for lower-income persons.

**Proposed Outcome:** Improve the access to a more suitable living environment.

**Performance Indicator:** 2 public improvements carried out.

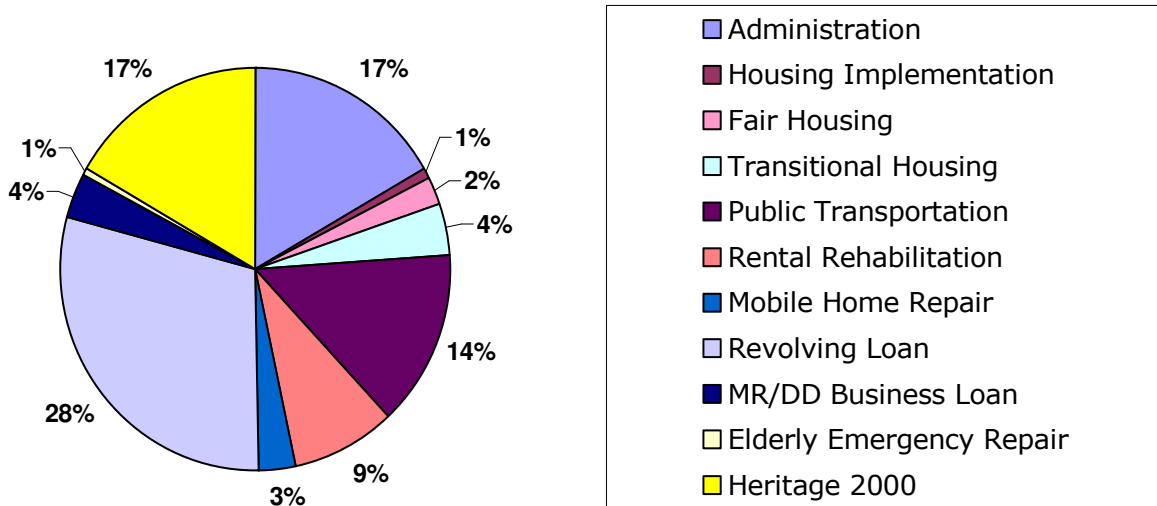
### **Past Performance**

FY 2004 CDBG fund distributions for all activities are set forth in the table on the following page. Percentage amounts shown are based upon actual CDBG fund expenditures in FY 2004 as included in the approved FY 2004 Consolidated Annual Performance and Evaluation Report (CAPER).

Housing rehabilitation and economic development activities comprised the greatest percentage shares; improving housing affordability and unit decency as well as creating jobs for low- and moderate-income persons living in Bowling Green. One hundred percent of the non-administrative activities carried out with CDBG funds benefited persons with low- and moderate-incomes.

The table located on the next page summarizes the resources, activities, outputs, outcomes and indicators used to enable the City to successfully improve access to safe affordable housing, community development and suitability of life, especially for persons with low and moderate incomes in FY 2004.

**2004 CDBG ACTIVITIES**



**FY 2004 Performance Summary**

<p><b>Resources:</b> CDBG, HOME, ODOT, City General Revenue, Federal Transportation, HUD Section 8 funds; Private mortgage funds, City administrative, housing staff; agency collaboration, City facilities and material support (including technology, computers and transportation), Housing and Business Revolving Loan Funds (RLF).</p>
<p><b>Activities:</b> rental rehabilitation, emergency repair of elderly and mobile home owners' properties, transitional housing for homeless, down-payment assistance and rehabilitation, private owner rehabilitation, implementation of housing programs, fair housing education and services, public transportation expanded services, Heritage 2000 support, Revolving Loans for business start up and expansion, Community Employment Services of Wood Lane MR/DD Business grant and program administration and housing implementation.</p>
<p><b>Output:</b> rehabilitation of 3 rental units, 2 elderly home units repaired, 4 mobile home units repaired, 191 homeless persons housed, 4 units purchased using down-payment assistance, 4 units purchased and rehabbed using down-payment Assistance/ Rehabilitation, 10 Owner Occupied units rehabilitated, 18 attendees at Fair Housing presentations, 100 Fair Housing informational brochures distributed, 1 Analysis of Impediments to Fair Housing Choice (AI) developed, 200 low-income persons received Public Transit services, debt service for Heritage 2000, 32 full-time equivalent jobs created (from Revolving Loans made to businesses in previous years), 8 jobs created for low-income developmentally disabled persons.</p>
<p><b>Outcomes &amp; Indicators:</b> <b>1.</b> Improved affordability of rental housing. <b>2.</b> Improved quality in owner housing condition. <b>3.</b> Adequate emergency housing made available for the homeless. <b>4.</b> Improved access to homeownership. <b>5.</b> Public transportation services expanded to serve more low-income persons. <b>6.</b> Increased access to jobs.</p>

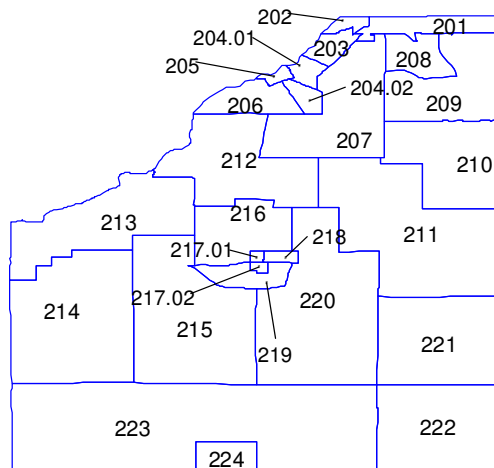
## General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 2 Action Plan General Questions response:

1. The geographical area of the jurisdiction is limited to the corporation limits for the city of Bowling Green, Ohio. Based upon 2000 Census data, the city's population is 29,636, representing a 5.2 percent increase since 1990.

The City's housing and community development activities that meet the National Objective of benefiting low- and moderate-income clients will be carried out citywide rather than being dedicated to specific target areas. Census tracts 217.01, 217.02, 218, and 219 have greater than 51 percent concentrations of persons with low to moderate incomes. The Wood County map below indicates the location of the aforementioned census tracts in Bowling Green containing high concentrations of low- and moderate-income persons.



Census 2000 indicates some increase in minority population compared to 1990.

**Minority Population Data**

<b>Race</b>	<b># of Persons</b>	<b>% of Population (2000)</b>	<b>% Change since 1990</b>
Black or African American	837	2.8	+ .2
American Indian and Alaska Native	62	.2	-
Asian	543	1.8	- .3
Native Hawaiian and Other Pacific Islander	5	-	N/A
Some Other Race	537	1.8	+1.78
Hispanic	1,031	3.5	+1.3

There are no sizeable areas of racial/ethnic concentrations within the City. The census tracts with greater than five percent minority population are set forth below.

**Minority Concentrations**

<b>Census Tract #</b>	<b>Total Pop. Of Tract</b>	<b>Minority %</b>
216	8,024	5.5
217.02	5,285	7.5
218	6,714	7.8
219	7,144	7.5

2. The geographic allocation of CDBG investments during FY 2006 will occur in the following manner:
  - The City’s housing and community development activities meeting the National Objective of benefiting *low- and moderate-income clients* will be carried out citywide; and
  - The census tracts with greater than 51 percent concentrations of persons with low to moderate incomes (217.01, 217.02, 218, and 219) will qualify for all activities meeting the National Objective of benefiting *low- to moderate-income areas*.
  
3. The City’s most significant obstacles to meeting underserved needs are:
  - Decreasing Community Development Block Grant (CDBG) funding;
  - Low access to affordable rental housing;
  - Chronic homelessness;
  - Inadequate access to decent owner housing; and
  - Limited access to employment opportunities.

The City’s planned actions for addressing these obstacles is to:

- Seek ways to leverage a variety of resources needed to meet the City’s growing needs;

- Provide activities that serve to provide greater access to affordable rental housing;
- Implement activities to end chronic homelessness;
- Utilize programs that provide greater access to quality owner housing; and
- Offer the continued provision of projects that increase access to employment opportunities.

Specific objectives corresponding to each of these actions are set forth within the body of this plan.

4. The table below indicates the sources and amounts of federal, state, and local resources expected to be made available to address the needs identified in the Annual Plan.

**Anticipated Resources FY 2006**

<b>Type of Funds</b>	<b>Amount</b>	<b>Source of Funds</b>	<b>Need Met</b>
FY 2006 CDBG Entitlement Allocation	\$312,699	U.S. Dept. of Housing and Urban Development (HUD)	Various Housing & Community Development Activities
Leftover CDBG Funds From Prior Funding Years	\$272,723	HUD	Elderly Emergency Home Repair
Local Resources	\$209,922	Rental Rehab match; B.G. Transit fare revenues	Rental Rehab; B.G. Transit
Other Grants/ Funds	\$1,210,118	ODOT; FTA; Housing RLF; Prior years' Business RLF funds HUD	B.G. Transit; Private Owner Home Rehab; DPA/Rehab; Section 8 Vouchers
Revolving Loan Funds	<b>\$200,000</b>	Small business loan repayments <b>(RLF PI)</b>	Job Creation
Grantee Funds	\$167,642	City of Bowling Green General Fund	B.G. Transit; Various administrative costs required to implement housing and transportation programs
<b>Totals</b>	<b>\$2,373,104</b>		

**Managing the Process**

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 2 Action Plan Managing the Process response:

1. The Mayor of the City of Bowling Green, Ohio designated the Grants Department, under the direction of the Grants Administrator, to lead and coordinate the consolidated planning and submission process. The City's Grants Department administers and oversees the implementation of the Community Development Block Grant (CDBG) and housing programs. In addition to the Grants Administrator, the Grants Department employs two additional staff persons, a Housing Specialist and Administrative Secretary. The Department's responsibilities include:
  - the preparation and writing of all grants and related documents;
  - the facilitation of public hearings and *Consolidated/Annual Plan* meetings;
  - the completion of all required reports;
  - preparation of all environmental assessments;
  - program marketing;
  - the monitoring of budgets and programming (to include sub-recipient oversight);
  - the initial approval of all invoices;
  - mediation of all client and program issues; and
  - ensuring regulatory compliance is met.

The City's Finance Department carries out the fiscal responsibilities. This includes:

- the final approval of invoices;
- approval for drawing down of funds;
- processing of checks;
- financial records maintenance;
- fixed-asset management; and
- coordinating with the State auditors to complete the City's annual audit.

## 2. **FY 2006 CDBG Activity Selection Committee**

In April, the City's FY 2006 Activity Selection Committee was formed to determine funding priorities for the Annual Plan. Said determinations were based upon the noted housing and community development needs set forth in the Consolidated Plan for FY 2005 through FY 2009 as well as upon citizen comments and input received during the public hearings, and consultations.

The first FY 2006 Activity Selection Committee meeting was held April 20, 2006. The objectives for the first meeting are set forth below:

- Present Committee Charge/Purpose;
- Discuss Consolidated Plan Priorities/FY 2006 Allocation; and
- Review RFP Materials and Application Scoring Standards.

The second FY 2006 Activity Selection Committee meeting was held June 5, 2006. The purpose was to:

- Review proposed amendments to the Consolidated Plan (FY 05-09);
- discuss citizen input received at the first public hearing;
- review the consultation results received;
- review the two proposals submitted; and
- select/prioritize the CDBG activities for FY 2006.

### **Consultations**

In developing the Annual Plan, the Grants Administrator requested input from the following individuals, public and private agencies:

- Bowling Green Housing Agency
- WSOS Community Action Commission, Inc./Jordan Family Development Center
- Wood County Committee on Aging
- Salvation Army (homeless service provider)
- Bowling Green Chamber of Commerce
- Wood County Board of Mental Retardation & Developmental Disabilities
- Wood County Alcohol, Drug Abuse, and Mental Health Service Board
- Bowling Green City Schools
- The Link/ Behavioral Connections
- Ohio Department of Transportation, Office of Transit
- Toledo Metropolitan Area Council of Governments (TMACOG)
- Wood County Commissioners
- Wood County Health Department
- Wood County Department of Job and Family Services
- Bowling Green Community Development Foundation
- Wood County Economic Development
- Main Street BG
- Bowling Green Police Department
- Wood County Board of Realtors/Wood County Apartment Association
- Bowling Green City Council members
- Sky Bank
- Fifth/Third Bank
- Huntington Bank
- Key Bank/HOMEAID of Wood County
- City of Bowling Green Executive Staff Members
- Children's Resource Center
- United Way of Greater Toledo, Wood County Office
- Community Employment Services of Wood Lane
- Wood County Educational Services Center
- Family Services of Wood County
- Wood County Veteran Services Center
- Area Churches

All of the parties listed directly above were encouraged to provide their views related to:

- the greatest barriers low- to moderate-income individuals/families face when seeking housing opportunities;
- which types of activities might reduce the number of households in poverty; and

- what projects are needed to remove the barriers to housing and economic opportunity for low- to moderate-income residents.

As noted above, the consultation results were utilized in determining Annual Plan funding priorities for FY 2006. The consultation letters also announced the public hearing dates and encouraged the parties to encourage clients and others to participate in the development process.

### **Public Hearings**

Two public hearings were conducted in an effort to promote citizen participation. Additionally, citizens were provided with the opportunity to comment on the Annual Plan during the period June 9 through July 10, 2006. More detail on the public hearings is provided below in "Citizen Participation."

3. The City will maintain its high level of ongoing coordination with various governmental, health, charitable, housing-related and social service agencies. During the next year, a number of efforts will be made to ensure continuous enhancement of coordination between public and private housing, health, and social service agencies. The Grants Administrator and staff will continue to attend/participate in various community-based meetings in an effort to determine needs and foster coordination. Planned coordination efforts include:
  - the Wood County Family and Children First Council (FCFC);
  - the FCFC Planning Committee;
  - Wood County Committee on Aging;
  - Bowling Green Housing Agency Board;
  - the B.G. Transit Advisory Committee;
  - the City of Bowling Green Master Plan Housing Update Oversight Committee; and
  - the City of Bowling Green Human Relations Committee.

Additionally, the Grants Department Administrative Assistant serves as the City's "gatekeeper" for Wood County's No Wrong Door program, attending quarterly meetings with other agency gatekeepers; gathering information about resources offered by local service providers for at-risk populations and sharing the City's program information with other participating agencies. The No Wrong Door program serves to link citizen callers with the proper community agency/resource, based upon the individual's specific need(s).

### **Citizen Participation**

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 2 Action Plan Citizen Participation response:

1. **Consultations**

Input opportunities were provided to a broad range of agencies and individuals (for more detail, see "Managing the Process").

**Public Hearings**

In an effort to increase citizen participation at all levels, two public hearings were conducted. In accordance with the City's Citizen Participation Plan, the public hearing notices were published at least fifteen days in advance of each meeting date in the non-legal section of the *Sentinel Tribune*. Each notice included the amount of assistance the City expected to receive and encouraged persons with low- and moderate-incomes to attend.

The public hearings were carried out in the City Council Chambers, a central, accessible location. The hearings were both conducted at 5:15 p.m. to ensure that local public transportation would be available to those needing it. Although no one utilized it, special accommodations were available, upon request, to persons with disabilities as well as to non-English speaking persons. The Public Hearing Agendas are set forth below:

Public Hearing Date #1: Tuesday, May 9, 2005 @ 5:15 p.m.

1. Discuss the Community Development Block Grant Program and the FY 2006 Annual Plan.
2. Gather citizen input/recommendations regarding local needs.
3. Solicit proposals.

Public Hearing Date #2: Wednesday, June 7, 2005 @ 5:15 p.m.

1. Discuss the Community Development Block Grant Program, amendments to the FY 2005 through FY 2009 Consolidated Plan and the FY 2006 Annual Plan.
2. Discuss the City's Plan for Minimizing the Displacement of Persons.
3. Solicit citizen input.

**Public Review and Comment Period**

An ad summarizing the Annual Plan was published in the *Sentinel Tribune* on May 23, 2006, announcing that the document was available for public review and comments (at the Grants Office, City Administration Building, 304 North Church Street, Bowling Green, OH), between the dates of June 9, 2006 and July 10, 2006.

In order to provide added locations for plan review, on June 9, 2006, the Annual Plan also became available to the public via the City's web site ([www.bgohio.org/grants/index.html](http://www.bgohio.org/grants/index.html)). A copy of the plan was also available

for review at the Wood County District Public Library and on the Library's web site ([www.wcdpl.lib.oh.us](http://www.wcdpl.lib.oh.us)).

2. No comments or views on the plan were received during the comment/review period.
3. Citizens were encouraged to participate in the development of the Annual Plan in these ways:
  - Advance public notices were published for both public hearings;
  - Advance press releases were sent to the local newspaper, announcing both of the FY 2006 CDBG Activity Selection Committee meeting dates;
  - Public hearing ads most especially encouraged participation from its residents with low- and moderate-incomes and its minority residents;
  - The City invited local government, social service and community agencies to participate in the Annual Plan development process;
  - Through the public hearing ads, participation was encouraged from non-English speaking persons, announcing it would provide interpretation and translation if requested (The cost of such services would be paid for by the City using CDBG funds and will not be passed along to those persons being assisted);
  - The public hearing ads encouraged persons with disabilities to participate by offering assistance with special accommodations through advance request; and
  - Although it was not requested (by individuals or groups, at low and moderate-income levels), technical assistance was announced as being available in developing CDBG proposals for consideration.
4. No comments were received during the public review period of June 9 through July 10, 2006.

## **Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 2 Action Plan Institutional Structure response:

1. Through the Mayor's designation, the City's Grants Department has primary responsibility for the administration and oversight of the implementation of the Community Development Block Grant (CDBG) programs. The City's Finance Department carries out the fiscal responsibilities for the programs. The City is well poised to carry out the Annual Plan. Specifically, the City's commitment to these objectives will ensure success in the plan's implementation:

### **Top-down Support**

There is strong support from the Mayor and members of the City Council. City Council representation was provided in the course of selecting the plan's funding priorities.

### **Continuous Quality Assurance**

Through established monitoring processes, the City is able to verify compliance with all state and federal policies and procedures related to programming and fiscal management. Monitoring procedures also enable the City to ensure that programmatic timelines/objectives, to include reporting standards, are being met as planned. The City's established performance appraisal process serves to ensure employee performance standards are reviewed consistently.

### **Ongoing Collaboration/Coordination with Other Agencies**

As noted previously, members of the Grants Department staff serve on a number of boards/committees. These affiliations further promote increased coordination/communication/consultation with other organizations, enable the City to gauge emerging needs/trends, and maintain ties necessary for program sustainability.

## **Monitoring**

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 2 Action Plan Monitoring response:

1. The City of Bowling Green will follow the standards and procedures required by the U.S. Department of Housing and Urban Development and will monitor activities carried out in furtherance of the plan in accordance with applicable statutes and regulations. The appropriate documentation and verification will be maintained and reviewed and performance results will be analyzed quarterly to determine the timeliness and success of each project. Should a project appear to be falling behind schedule or failing to meet specified objectives, immediate action will be taken to improve its results. Appropriate reports will be made as required to include the Consolidated Annual Performance and Evaluation Report (CAPER).

### **Community Housing Improvement Program (CHIP), the Housing RLF, and Other Housing Rehabilitation Activities**

The City of Bowling Green bases the policies that govern the operation of its CHIP programs on the provisions of the OHCP Home Investment Partnerships Program handbook and guidelines. For consistency, the City requires all rehabilitation programs meet these same requirements and uses the same checklists for monitoring when appropriate. The Grants Administrator oversees the Housing Specialist and works cooperatively with the Finance Director to ensure compliance is met.

### **Contracts**

Promotion through advertising and the City's *Minority Business Enterprise Plan* encourages minority and disadvantaged business enterprises to

participate as contractors. A list of such firms is also generated by the City to further encourage participation.

### **Economic Development Loans (Revolving Loan Fund)**

The City's Finance Department monitors and maintains loan repayment records. All revolving loan applications are reviewed by the RLF Committee, whose membership is appointed by the Mayor. Approval of revolving loan applications is recommended by the committee based on standards of need, job productions, viability, completeness of the financial statement and other related criteria. Loan recipients are monitored annually to assess compliance with the job creation and retention requirement of their loan.

### **Subrecipient Monitoring**

The procedure for monitoring of sub-recipient performance includes the collaborative development of a monitoring plan with the sub-recipient prior to project implementation. This monitoring plan is included as a part of a signed Subrecipient Agreement, which is also in place prior to any activity initiation. The Grants Administrator uses a checklist during the quarterly monitoring visits. All sub-recipients receive at least two weeks' written notice to confirm the scheduled visit, a list of items/issues to be reviewed, notice of information needed at the time of the visit, and a list of the personnel required to be in attendance.

Documentation of the visits and data secured are maintained in the program files. Records of agreed corrective actions are discussed and reviewed at the next monitoring meeting or as determined. As with any program not performing to expected standards, intervention and corrective action is the first step toward resolution. Intervention and penalty is the second step, and sanctions, including termination or legal action, are the final steps in the corrective process.

## **Lead-based Paint**

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 2 Action Plan Lead-based Paint response:

1. **Plan to Evaluate and Reduce Units with Lead-based Paint Hazards**

The City of Bowling Green has an agreement with the Wood County Health Department to conduct testing for lead-based paint on all housing projects undertaken for structures built prior to 1978.

The Wood County Health Department's registered sanitarian, who is also a licensed risk assessor, will identify the scope of work required to make the property lead safe, and conduct clearance testing upon completion. The work specifications will be conducted by a licensed lead abatement

supervisor/contractor, who will also perform the abatement, clean up and disposal work.

All applicants participating in the City’s housing programs receive the brochure entitled “*Lead Based Paint: A threat to your children.*” In households where there are children present, ages six or younger and lead hazards exist, the family is urged to have children tested for elevated blood lead levels, referring these families to the Wood County Health Department for testing. If the family is unable to pay for testing and there is no insurance plan to provide for the cost, the City will pay for the lead testing.

**Extent of Lead Poisoning and Hazards**

According to the Wood County Health Department, there have been no local instances of lead poisoning in the past five years. The local hazard estimates, provided by the Wood County Health Department, are found directly below.

**Lead-Based Paint Hazard Estimates**

<b>Era</b>	<b>2 BR</b>	<b>With LBP</b>	<b>With &lt;6</b>	<b>With &lt;6 With LPB</b>	<b>With &lt;6 With LBP With LMI</b>
<b><u>Owner-Occupied</u></b>					
<b>Pre 1940</b>	778	700	122	47	36
<b>1940-59</b>	206	165	29	11	8
<b>1960-79</b>	2,131	1,321	230	88	43
<b>Totals</b>	3,115	2,186	381	146	87
<b><u>Rental Occupied</u></b>					
<b>Pre 1940</b>	491	442	77	30	23
<b>1930-59</b>	99	79	14	5	4
<b>1960-79</b>	1,718	1,065	185	71	35
<b>Totals</b>	2,308	1,586	276	106	62

**HOUSING**

**Specific Housing Objectives**

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 2 Action Plan Specific Objectives response:

1. **Priority Needs**

Using CHAS 2000 data, the basis for assigning priority needs for renter households was determined by both income level and the total number unmet needs for a given household type (small related, large related, elderly, and all others). Due to greater need, higher priority was assigned to the lower income levels. Likewise, the more significant the number affected, in terms of unmet need, the greater the need; therefore, higher priority was assigned.

**Priority Renter Household Needs**

<b>Household Type</b>	<b>MFI Level</b>	<b>Priority Need Level</b>
Small Related Renter	0-30%	H
Small Related Renter	31-50%	H
Small Related Renter	51-80%	M
Large Related Renter	0-30%	M
Large Related Renter	31-50%	M
Large Related Renter	51-80%	M
Elderly Renter	0-30%	M
Elderly Renter	31-50%	M
Elderly Renter	51-80%	M
All Other Renter	0-30%	H
All Other Renter	31-50%	H
All Other Renter	51-80%	H

The methodology used to determine homeowner priority needs is the same one used for rental households. Again, CHAS 2000 data was used to determine priority needs. The only difference is that the assignments were not broken down by household type (small related, large related, elderly, and all others). They were broken down simply by income level. Therefore, within each income level, is included the priority needs for all "small related," "large related," "elderly" and "all others" category homeowners. Since data was available for special needs owner households, this household type was included as well. Given the large number of homeowners, at each income level, facing problems related to either housing conditions or cost burden, all were designated "high" priorities as indicated below.

**Homeowner Priority Needs**

<b>Household Type</b>	<b>MFI Level</b>	<b>Priority Need Level</b>
Owner	0-30%	H
Owner	31-50%	H
Owner	51-80%	H
Special Needs Owner	0-80%	H

**Specific Objectives**

Homeownership for very-low, low- and moderate-income renter households is difficult to achieve. Increasing the affordability of rental housing, enables more

renters to eventually become homeowners. Census and local data also indicate there are issues involving the quality of the existing rental and owner housing stock.

As a result, there is an identified need for:

- Housing programs that address the rehabilitation of existing owner- and renter-occupied sub-standard units to increase the decency and affordability of the City's housing stock;
- Programs to assist renters to become homeowners through the creation of greater accessibility to affordable rental housing; and
- Housing rehabilitation programs which assist the low- to moderate-income elderly to be able to maintain safe, independent (non-institutionalized) living.

The **City's strategy** for addressing these needs with CDBG funds in FY 2006 is set forth below:

- **Specific Objective:** Improve the quality of owner-occupied housing.

This will be accomplished through the following projects:

- **Mobile Home Emergency Repair Program** (45 units)
- **Elderly Emergency Home Repair** (3 units)
- **Housing Rehabilitation Implementation** (48 collective units)

- **Specific Objective:** Increase the supply of affordable rental housing.

The City will meet this objective utilizing these projects:

- **Rental Rehabilitation Program** (3 multi units)
- **Rental Rehabilitation Program** (5 single units)
- **Housing Rehabilitation Implementation** (8 collective units)

2. The State, Federal, local public and private sector resources reasonably expected to be available to address the identified needs for FY 2006 are set forth in the table below. The CDBG sources used to address the needs totals \$208,719. These resources include housing implementation costs and the anticipated use of CDBG funds that were unused in prior years.

Private sector funds are anticipated in the amount of \$131,500. These funds reflect owner matching fund requirements for all Rental Rehabilitation activities.

**Anticipated Housing Program Resources FY 2006**

<b>Project</b>	<b>Sources of Funds</b>	<b>Funding Amount</b>	<b>Period Funds to be Used</b>
Mobile Home Emergency Repair	CDBG Entitlement for FY 2006 and use of prior years' CDBG funding	\$112,783.49	FY 2006
Elderly Emergency Home Repair	CDBG Entitlement for FY 2006 and use of prior years' CDBG funding	\$20,050.13	FY 2006
Rental Rehabilitation (multi units)	CDBG Entitlement for FY 2006	\$45,820.00	FY 2006
Rental Rehabilitation (multi units)	Private Sector	\$45,820.00	FY 2006
Rental Rehabilitation (single units)	CDBG Entitlement for FY 2006 and use of prior years' CDBG funding	\$85,997.00	FY 2006
Rental Rehabilitation (single units)	Private Sector	\$85,997.00	FY 2006
Housing Implementation	CDBG Entitlement for FY 2006 and use of prior years' CDBG funding	\$44,981.04	FY2006
<b>Total Resources</b>	All Sources	<b>\$441,448.66</b>	FY 2006

**Needs of Public Housing**

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 2 Action Plan Public Housing Strategy response:

1. There are no public housing units in Bowling Green. Bowling Green Housing Authority is currently under contract to provide a baseline of 119 Section 8 vouchers to assist qualified city residents.
2. Not applicable. There are no public housing units in Bowling Green.

## **Barriers to Affordable Housing**

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 2 Action Plan Barriers to Affordable Housing response:

1. As a college town, the pressing community problems relate to housing-related issues as well as those regarding support services, transportation and employment. The needs of the large student population place a demand on city services in excess of their financial contribution to the City tax base. This disparity may challenge the City's ability to develop new or expanded services or housing projects.

The City of Bowling Green does not have any excessive, exclusionary, discriminatory or duplicative policies, rules or regulations that constitute barriers to affordable housing. The City does not anticipate the introduction of any such policies at any point in time; therefore, the City does not require a strategy to address such regulations.

Cost and the availability of affordable, decent housing is the greatest barrier to affordable housing. The programs described above (under the section entitled "Specific Housing Objectives" will serve to reduce these barriers.

## **HOME/ American Dream Down payment Initiative (ADDI)**

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
  - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
  - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.

- e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
  - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
- a. Describe the planned use of the ADDI funds.
  - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
  - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 2 Action Plan HOME/ADDI response:

1. Not applicable.
2. Not applicable.
3. Not applicable.
4. Not applicable.

## HOMELESS

### Specific Homeless Prevention Elements

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.

1. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
2. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
3. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

4. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 2 Action Plan Special Needs response:

1. **Priority Needs**

The FY 2006 Action Plan addresses the following priority homeless needs as stated in the Strategic Plan section of the FY 2005-FY 2009 Consolidated Plan:

- The continued provision of transitional housing; and
- A variety of services/programs are also needed to prevent homelessness during the five-year period.

**Specific Objectives**

The specific objectives to address the needs noted above are to:

- End chronic homelessness;
- Increase the supply of affordable rental housing;
- Improve the quality of owner housing; and
- Improve economic opportunities for low-income persons.

City anticipates that the following resources will be available in FY 2006 to address homeless needs and prevent homelessness:

**Anticipated Homeless Needs and Prevention Resources**

<b>Funding Source</b>	<b>Project</b>	<b>Amount</b>
CDBG Entitlement Funds and use of prior years' CDBG funds	Transitional Housing for the Homeless	\$20,375
CDBG Entitlement Funds and use of prior years' CDBG funds	Rental Rehabilitation	\$131,817
Private Funds	Rental Rehabilitation	\$131,817
CDBG Entitlement Funds and use of prior years' CDBG funds	Mobile Home Repair Program	\$112,783.49
CDBG Entitlement Funds and use of prior years' CDBG funds	B.G. Transit	\$50,000
Local Funds	B.G. Transit	\$172,601
State Funds (ODOT)	B.G. Transit	\$142,659
Federal Funds (FTA via ODOT)	B.G. Transit	\$251,202
HUD	Section 8 Vouchers	\$522,357
Housing RLF	DPA/Owner Rehab	\$224,900
Business RLF	Small Business Loans	\$269,500
<b>TOTAL Sources</b>		<b>\$2,029,511.49</b>

2. In an effort to end chronic homelessness by 2012, the City will implement, in FY 2006, the specific objectives set forth below. As noted above, continued

CDBG funding cuts are the only perceived threats to achieving these planned actions.

- **Specific Objective:** End Chronic Homelessness.  
Action Step: Implementation of:
  - **Transitional Housing for the Homeless** (provide emergency housing to at least 120 homeless persons)
- **Specific Objective:** Increase the supply of affordable rental housing:  
Action Step: Implementation of:
  - **Rental Rehabilitation Program** (improve the affordability of 8 rental units, 3 multi and 5 single units)
- **Specific Objective:** Improve the quality of owner housing:  
Action Step: Implementation of:
  - **Mobile Home Repair** (improve the quality of 45 units)
- **Specific Objective:** Improve economic opportunities for low-income persons.  
Action Step: Implementation of:
  - **B.G. Transit** (provide an added 75 low- and moderate-income persons with access to jobs through transportation)

**Section 8 Voucher Program:** *This project is not CDBG-funded, but is a significant part of the City's strategy.* Safe, affordable rental housing is needed as a preventative to homelessness. Annually, a baseline number of 119 vouchers are provided to qualified low-income residents.

**Down-Payment/Rehabilitation Assistance and Owner-Occupied Rehabilitation:** *This project is not CDBG-funded, but is a significant part of the City's strategy.* Safe, affordable rental housing is needed as a preventative to homelessness. The City's Housing RLF was established using program income from prior Community Housing Improvement (CHIP) grants received from the Ohio Department of Development, Office of Housing and Community Development. Projected annual program income in the amount of \$224,900 will be used in FY 2006 to fund these activities. The CHIP grant is open for re-application in annually for those jurisdictions with RLF funds less than \$100,000. If the City's RLF funds should become less than \$100,000 at some point in the future, the City will apply for additional CHIP funding at that time to ensure the community's needs are being met.

**Economic Development Loans:** *This project is not CDBG-funded, but is a significant part of the City's strategy.* Continued job creation for persons of low/moderate-income levels will be used as a preventative measure for increased incidences of homelessness. Annual revenues from the Business Revolving Loan Fund (RLF) will sustain this program. RLF supplements private funding for business start-ups and expansions. It is anticipated that no less than 3 new jobs for low/moderate income individuals will be created as a result of loans made in FY 2006.

3. The Administrative Assistant for the Grants Department serves as one of the local "gatekeepers" for the No Wrong Door Program (more description is provided above in "Managing the Process"). The No Wrong Door gatekeeper

will utilize these specific planned action steps over the next year to address the individuals and families with children at risk of becoming homeless. These steps reflect the City's ability to work cooperatively in conjunction with a number of other, local providers to establish greater resources and meet the needs of families and children at risk of becoming homeless.

**Step One: Making Shelter Referrals**

Wood County Department of Family and Job Services (WCJFS) is primarily the first point of contact for high risk of homelessness referrals. In the event that homelessness is eminent, referrals for temporary housing are provided for the LINK, the HATS unit of HOMEAID through the Salvation Army, the Cocoon Shelter, or the HomeNet program through WSOS.

If the person is a local resident and needs short-term emergency shelter, The LINK, a crisis intervention center could provide up to three nights lodging at a local motel. The homeless person must show that they have a plan in place for housing following the third night, either through their own means or by assistance through WCJFS. If the homeless person has no plan in place, the LINK will refer the person to the Salvation Army for longer-term shelter in an efficiency apartment at a local motel or they are provided transportation to a homeless shelter in Lucas or Hancock Counties, since there are none in Wood County. The Salvation Army provides up to two weeks of transitional shelter for resident homeless families and individuals. This provides families the time to make arrangements for assistance with the WCJFS, and to find permanent lodging. The Cocoon Shelter provides shelter to battered women and children.

**Step Two: Providing Homeless Prevention Resources**

The HomeNet program through WSOS will assist persons at risk of becoming homeless to gain increased self sufficiency. WCJFS has resources to provide funds for rent deposits and first month rent payments for qualified individuals. Aid for utilities can be obtained from WSOS Community Action Commission, Inc., WCJFS and the Salvation Army.

**Step Three: Meeting Basic Needs**

The United Way funds emergency basic needs through Behavioral Connections of Wood County and the Kings Daughters and Sons- items such as food, infant supplies, rent, emergency health care and transportation. Transient individuals can receive a variety of limited aid through The LINK and the Salvation Army. Food is available from six local church sponsored food pantries, WCJFS, Salvation Army and the Wood County Veterans Service Center.

4. The City does not receive funding for the McKinney-Vento Homelessness Assistance Act Emergency Shelter Grant (ESG), Supportive Housing, Shelter Plus Care, or Section 8 SRO Program. Therefore, a Discharge Coordination Policy is not applicable.

**Emergency Shelter Grants (ESG)**

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 2 Action Plan ESG response:

Not applicable.

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 2 Action Plan Community Development response:

#### 1. **Priority Needs**

Through consultations with a variety of sources throughout the community, the City has identified both employment and environmental needs of its low- and moderate-income residents. The projected community needs include:

- Expanded transportation services;
- Job creation/retention for those at low/moderate income levels;
- Improved suitability of the living environment to include the implementation of various public services, public improvements, economic and community development projects annually, as needed;
- Poverty reduction; and
- Reduced instances of homelessness.

#### 2. **Specific Objectives**

The FY 2006 community development objectives are set forth below:

- **Specific Objective:** Improve economic opportunities for low-income persons:
  - **B.G. Transit** (75 added persons receive public transportation); and

- **Economic Development Loans** (RLF funded).
- **Specific Objective:** End Chronic Homelessness:
  - **Transitional Housing for the Homeless** (at least 120 homeless persons provided with transitional housing).
- **Specific Objective:** Improve the quality of public improvements for lower-income persons:
  - **Tree and Shrub Planting at Carter Park** (Total of 110 tree/shrub plantings at Carter Park located in Census Tract 119).
  - **Site Improvements at Carter Park** (Various public improvements at Carter Park located in Census Tract 119).
  - **Tree Planting** (Planting of an estimated 80 trees within Census Tracts 217.01 and 217.02).
  - **Sidewalk Reconstruction** (Sidewalk reconstruction in Census Tract 217.02).

## **Antipoverty Strategy**

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 2 Action Plan Antipoverty Strategy response:

1. The City will implement its Antipoverty Strategy to reduce the number of poverty level families in FY 2006:

### **The City's Anti-Poverty Strategy**

The City of Bowling Green has, as a goal, the reduction of poverty for its residents. It is anticipated that the City's goals and programming help to reduce the effects of poverty and end chronic homelessness, taking into consideration those factors over which the City has control.

It is anticipated that further poverty reduction will occur as a result of the implementation of the following CDBG-funded activities:

- Rental Rehabilitation Program;
- Mobile Home Repair Program;
- Transitional Housing for Homeless; and
- B.G. Transit.

Securing additional grant funds (other than CDBG) for the following activities is also part of the City's strategy to reduce poverty:

- Section 8 Voucher Program;
- Down-Payment/Rehabilitation Assistance and Owner-Occupied Rehabilitation; and
- Small business loans through the RLF.

## NON-HOMELESS SPECIAL NEEDS HOUSING

### Non-homeless Special Needs (91.220 (c) and (e))

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 2 Action Plan Specific Objectives response:

1. **Priority Needs**

The City's collective special needs (non-homeless) population is at an increased risk for losing independence. As evidenced by CHAS data, the population also cites a high incidence of housing problems related to either cost burden or condition. This population needs programs/activities that will:

- Aid the population in maintaining independence, prevent homelessness; and
- Improve the safety and cost of the existing housing stock.

**Specific Objectives**

Every one of the City's planned CDBG programs and activities for FY 2006 benefit this population either directly or indirectly. Set forth below are those that are anticipated to be utilized most heavily by this population during FY 2006 (based upon FY 2000 through FY 2004 actual experience):

- **Specific Objective:** Improve the quality of owner housing:
  - **Emergency Elderly Repair Program** (3 housing units repaired)
- **Specific Objective:** Increase the supply of affordable rental housing:
  - **Rental Rehabilitation Program** (3 multi and 5 single rental units made more affordable)
- **Specific Objective:** Improve economic opportunities for low-income persons.
  - **B.G. Transit** (75 added elderly and disabled persons receive transportation)

2. Listed below are the anticipated Federal, State, local, public, and private sector resources that are expected to address said needs:

**FY 2006 Anticipated Non-Homeless Special Needs Resources**

<b>Funding Source</b>	<b>Project</b>	<b>Amount</b>
CDBG Entitlement Funds and prior years' CDBG unused funds	Rental Rehabilitation	\$131,817
Private Funds	Rental Rehabilitation	\$131,817
CDBG Entitlement Funds and prior years' CDBG unused funds	Mobile Home Repair Program	\$112,783.49
CDBG Entitlement Funds and prior years' CDBG unused funds	B.G. Transit	\$50,000
Local Funds	B.G. Transit	\$172,601
State Funds (ODOT)	B.G. Transit	\$142,659
Federal Funds (FTA via ODOT)	B.G. Transit	\$251,202
CDBG Entitlement Funds and prior years' CDBG unused funds	Elderly Emergency Home Repair	\$20,050.13
<b>TOTAL Resources</b>		<b>\$1,012,929.62</b>

**Housing Opportunities for People with AIDS**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.

6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 2 Action Plan HOPWA response:

Not applicable as the City of Bowling Green does not receive HOPWA funding.

### **Specific HOPWA Objectives**

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 2 Specific HOPWA Objectives response:

Not applicable as the City of Bowling Green does not receive HOPWA funding.

## **Other Narrative**

In accordance with the City's Citizen Participation Plan, the following measures were taken in amending the FY 2006 Annual Action Plan:

### Public Notice

As per the City's Citizen Participation Plan, public notice was provided no less than 15 calendar days before the scheduled public hearing. The public notice also announced the upcoming public review and comment period. The public notice was advertised in the local newspaper of circulation (the Sentinel Tribune).

### Public Hearing

A public hearing was held on May 10, 2007, announcing the proposed FY 2006 Annual Action Plan amendments. Citizens were invited to provide input and comment regarding the proposed amendments. Citizens were also advised of the 30-day review and comment period which followed the May 10 hearing.

### Public Review and Comment Period

The public review and comment period took place May 11, 2007 through June 11, 2007. No comments or views were received during this period.